**Self Evaluation**

**Assessment Checklist**

Task: Once you have written your letter, review each point below.

**I Content**

* *Purpose:* Is your letter describing how a work of literature somehow changed your view of the world or yourself?
* *Audience*: Are you addressing the author?
* *Supporting Details*: Is your letter providing explanations or examples, anecdotes or other specific details to support your point of view?

**II Reader Response/Originality and Expression**

* Do you talk to the author (rather than summarizing the book's plot or analyzing literary elements within the book)?
* Do you relate the book to yourself (rather than asking the author questions about how he or she wrote the book)?
* Do you correspond with the author (rather than compliment)?
* Is the vocabulary smooth and natural (rather than tongue-tied or showy)?

**III Organization and Grammatical Correctness**

* Do you present ideas in a logical, organized manner without unnecessary repetition?
* Does the essay have bookends: an introduction, a lead paragraph that hooks the reader plus a concluding paragraph that may mirror the opening paragraph?
* Have you proofread your letter for errors of spelling and punctuation?

(Ideas adapted from *Letters About Literature* http://read.gov/letters/)